



The Giving Common

An Initiative of the Boston Foundation

www.thegivingcommon.org

Timothy Smith Network



General Information

20 Eustis Street
Roxbury, MA 02119 2543
(617) 968-3653

Website

www.timothysmithnetwork.org

Organization Contact

Milton Irving mirving@timothysmithnetwork.org

Year of Incorporation

2003

Statements & Search Criteria

Mission Statement

The mission of the TSN is to increase the capacity of the Greater Roxbury community of Boston to effectively use and access technology by providing technology-related services and educational programs and resources as well as strengthening and supporting the individual TSN sites.

Background Statement

The Timothy Smith Network (TSN) is a member organization established to build the capacity of Greater Roxbury's 26 Timothy Smith Centers. The mission of the TSN is to increase the capacity of the Greater Roxbury community of Boston to effectively use and access technology by providing technology-related services, educational programs and resources as well as strengthening and supporting the individual TSCs.

In the previous fiscal year, Timothy Smith Centers provided comprehensive community-based technology services to over 2,409 children, families, adults, and senior citizens; an additional 861 residents used the TS Centers for drop-in services. This resulted in over 42,750 student visits with 124,244 total contact hours with 90% coming from for classes and programs. The centers also address a broad range of economic, therapeutic, health, educational, training, and human and social services needs of the community.

While each TS Center remains free to offer programs that meet the needs of their specific constituency, the TSN works to find innovative programming, to capitalize on economies of scale in purchasing equipment and materials for the TS Centers, to foster collaboration and cooperation across TS Centers, and to procure sustainable funding for programmatic and operations costs. Since its inception, the TSN has coordinated over \$5.99 million in grants and in-kind contributions across all TS Centers. The TSN strives to strengthen the Timothy Smith Centers by assisting them to implement strategies for developing and sustaining their operations and for improving the efficiency, scale and quality of their programs.

The Timothy Smith Network, Inc. became incorporated in Massachusetts on June 5, 2003. It is recognized as a non-profit in the Commonwealth of Massachusetts and by the IRS as a 501(c)(3) corporation. All TSN sites are 501(c)(3) corporations.

Impact Statement

TSN continues to procure funding for programs and support for TS Centers, developing innovative programs and strengthening our partnerships with the multiple agencies within the City of Boston, Microsoft and local and community colleges/universities such as Bunker Hill Community College, Roxbury Community College, Northeastern University and Harvard Smithsonian. TSN's primary goals are to find and deliver sustainable funding to support programs and operations at TS Centers, to strengthen its Board of Directors, and to find additional relevant programs that meet the needs of the resident of Greater Roxbury and beyond.

Needs Statement

The TSN's top pressing needs are:

- Sustainable funding for its operational costs (\$230,000 annually),
- Funding to continue the current programming (\$680,000 annually,)
- Increase effectiveness of TSN's governing body,
- Sustainable funding to provide TS Centers with qualified instructors to improve program outcomes and deliverables (\$1,560,000 annually), and
- Develop/find innovative programs which meet the needs of residents on Roxbury.

CEO/Executive Director Statement

Welcome to the Timothy Smith Network. In 2000, the organizations in Roxbury who had established technology centers came to share ideas and talents, to coordinate programming, to find ways to leverage scarce resources, and to strengthen the resources and effectiveness of the individual Centers. After months of discussion and planning, the Timothy Smith Network was established. As technology permeates almost all aspects of life, the TSN works to increase the capacity of TS Centers to meet the needs of their constituencies and their communities. The TSN has procured grants for and brought innovative technology based programs to TS Centers through partnerships with Microsoft, Lexmark, local community colleges and universities such as Bunker Hill Community College, Roxbury Community College, Northeastern University and Harvard Smithsonian. Children and toddlers learn their letters and numbers. Youth receive homework and learn that science can be fun. High School youth learn how technology can be used to affect social change. Unemployed and under employed adults participate in programs that prepare them for 21st century jobs. Seniors learn how technology can connect them with families and friends and help them continue to live independently. These programs help participants of all ages harness the power of technology to change and improve their lives.

I invite you to browse through our website and review the variety and depth of activities and program offerings at the TS Centers. Then, come in and visit one of our state-of-the-art technology learning centers. I am sure that you will join the hundreds of people who rely on the TS Centers for access to technology and who participate in programs and classes that are responsive to their needs.

Service Categories

Education N.E.C.

Adult Education

Community Improvement, Capacity Building N.E.C.

Geographic Areas Served

All Timothy Smith Centers are located in the Greater Roxbury area of Boston. Students from all parts of the Boston are eligible to participate in classes and programs at TS Centers.

Please review online profile for full list of selected areas served.

Programs

Support of TS Centers

Description	<p>The TSN is working to strengthen the TSN sites by assisting them to implement strategies and standards for developing and sustaining their operations and for improving the efficiency, scale and quality of their programs. The TSN actively develops and looks for creative innovative programming and operating opportunities that can be implemented at TS Centers in order to improve the technology proficiency of community residents to improve their economic advancement.</p> <p>Specific activities in this program include:</p> <ol style="list-style-type: none">1) Coordinating the purchase and installation of equipment valued at \$700,000 at 10 TS Centers each year2) Coordinating a grant from the Timothy Smith Fund for curriculum materials and program supplies for all TS Centers (\$5,000 per site per year)3) Developing innovative technology based programs and securing funding to support their implementation at TS Centers.
Budget	\$850,000.00
Category	Philanthropy, Voluntarism & Grantmaking, General/Other Philanthropy, Voluntarism & Grantmaking, General/Other
Population Served	General/Unspecified, ,
Program Short Term Success	Timothy Smith Centers provide innovative programs that increase the capacity of participants.
Program Long term Success	Timothy Smith Centers remain viable organizations within the community offering technology based programs that meet the need of the participants and constituencies.
Program Success Monitored By	<p>The Timothy Smith Network has implemented the following tools to measure and track success:</p> <ol style="list-style-type: none">1) All classes, programs, student demographics, student participation must be recorded in a web-based registration and tracking system housed on the Timothy Smith Network website.2) All TS Centers are required to submit an Annual Report documenting their activities and achievements for the year.3) All TS Centers are required to complete a Performance Indicators report annually that tracks how they measure up and show improvement based nationally-developed standards and metrics for community technology centers.

Examples of Program Success “Since the TS Center opened at the Cooper Community Center, there’s been a steady stream of children in our pre-school and after-school programs who have experienced the joy and challenge of using computers. When our pre-schoolers start to learn computer skills, there’s a level of frustration with many little voices crying, “Help me. Help me.” But soon, the kids learn their way around the software programs, with each one experiencing their own “ah ha” moment. When a class comes into the lab, they’re talking and laughing. Once they hear the instructions, ‘Go to your seat’, an intensity of purpose comes over them. Each child is aware of how quickly their long-awaited computer time passes and is eager to begin using their favorite program. It’s inspiring to see children realize they are loved and cared for, and they have options.” --Executive Director, Hattie B. Cooper Community Center

Microsoft Credentials Pathways

Description Microsoft Credentials Pathways enables students to take courses that qualify them to pass exams leading to credentials in several Microsoft Tools (Excel, Word, Powerpoint). Through a partnership with Bunker Hill Community College and Microsoft’s IT Academy, the TSN is able to offer these classes in the community at a fraction of the costs at other credentialing organizations. Potential participants are those who successfully complete the Microsoft Education program or who have passed the Digital Literacy Certificate exam and demonstrate proficiency in basic computer skills. In the first course of the program, participants develop individual learning plans which outline the courses, exams and time frames needed for them to acquire the desired credentials.

Budget \$250,000.00

Category Education, General/Other Adult Education

Population Served Unemployed, Underemployed, Dislocated, Adults,

Program Short Term Success Participants pass the credentialing exams in their chosen pathways in a timely and cost effective manner.

Program Long term Success Those who pass the credentialing exam go on to careers in administrative and financial positions.

Program Success Monitored By Program success is measured by tracking:

- Progress against individual learning plans
- Performance on in class activities and independent exercises
- Follow-up with students through weekly meetings
- Student performance on certification exams

Examples of Program Success Each Timothy Smith Centers tracks each participant in the varies programs to measure the performance of success.

STEM-focused After-School Programs

Description	<p>Through partnerships with colleges and universities, the Timothy Smith Network finds innovative after-school programs designed to science, technology, engineering and math fun for youth who traditionally have shied away from STEM fields. These programs foster science learning among urban teenage youth (ages 15-19) and their communities. The goal is to broaden the awareness that engaging in science learning is an effective way to promote overall youth development and to prepare for competitive professional opportunities.</p> <p>Over the years, the TSN has procured materials and provided funding for TS Centers to offer such STEM programs as: Technology Goes Home, Kinetic City: Mission to Verth, Youth Astronomy Apprentice Program, Kids Capture their Universe, Lego Robotics, Junior Achievement, and Internet Safety. Currently the TSN is partnering with the Harvard Smithsonian Center for Astrophysics to bring additional astronomy based programming to TS Centers in 2012 and beyond.</p>
Budget	\$15,000.00
Category	Education, General/Other Afterschool Enrichment
Population Served	K-12 (5-19 years), ,
Program Short Term Success	<p>Over 90% of the students who completed the YAA After-School program, found summer employment at Massachusetts Institute of Technology where they continued to explore various ways to make astronomy accessible to residents of their communities. Two students won significant scholarships for their projects at Massachusetts State Science Fairs.</p>
Program Long term Success	<p>Students who completed the YAA After-School program and became YAA Apprentices and Fellows will enroll in community colleges and universities where they will pursue STEM courses of study.</p>
Program Success Monitored By	<p>Program success is monitored by:</p> <ul style="list-style-type: none">· Tracking student performance on projects and activities· Surveys and interviews· Improvement in STEM courses while in school <p>Matriculation to college to study STEM fields</p>

Examples of Program Success

"I dropped out of school because I felt devalued by the educational system.

MissionSAFE staff saw my potential. They introduced me to the technology manager at their TS Center, and from that point on I knew that my life was going to change for the better. The one-on-one counseling and dynamic, hands-on learning environment helped me regain my "thrust for knowledge." I completed my GED at the Dimock Center after only three months. I enrolled in the MIT Youth Astronomy Apprenticeship (YAA) after-school program. Now I am a YAA Fellow and facilitate their program at the Tobin/Mission Hill community Center. I'm very grateful for the caring adults who taught me technology, team work, and personal development skills.

Currently, I'm enrolled at Bunker Hill Community College and eventually plan to earn an MBA. Because people cared about me, I'm in a position to give back. I have come full circle."

--Phillip, Tobin/Mission Hill Community Center

Management

CEO/Executive Director

Executive Director

Mr. Milton Irving

Term Start

June 2014

Email

mirving@timothysmithnetwork.org

Experience

- Directed Partnership Development and Project Management of Municipal Housing Agencies & Private Housing Developers; Technology & Education deployment strategies in under served communities; the cost scale for the projects presented and closed ranged from \$150K to \$3.6 million
- Media/Partnership Development; secured a \$1.2 million commitment from the Comcast Foundation to broaden the Comcast Youth Digital Connectors program
- Launch and Managed "One Economy Corporation", campaign internet channel featuring Senator John McCain, Senator Barack Obama and Mayor Martin O'Malley focused on providing national and local content/programming in the following areas: education, health, economy, safety and public affairs

Former CEOs

Name

Term

Ms. Susan M. O'Connor

Jan 2002 - July 2015

Senior Staff

Ms. Adreenne Law

Title

Director of Programming

Experience/Biography

Adreenne Law is the Director of Programming at the Timothy Smith Network, a Greater Roxbury consortium of technology centers (TSCs) dedicated to changing lives through the power of technology.

Adreenne has over 20 years' experience coordinating, implementing and teaching technology programs such as Upward Bound, Online Presence for Employment, Online Learning Readiness, and Technology Goes Home to students of all ages--toddlers, youth, adults and seniors. During her 9 years as the METCO Director for the Lynnfield Public Schools, she was on the team who developed the Wellesley METCO Village Saturday Program focused on technology, self-esteem and academic enrichment.

Adreenne developed partnerships with several Boston Public Schools, the American Association for the Advancement of Science (AAAS), Harvard-Smithsonian Center for Astrophysics and MIT Kavli Institute to bring creative STEM focused activities to out-of-school-time programs at TSCs--Lego Robotics, Kinetic City Program, Youth Capture the Colorful Cosmos, CHANDRA and Hands Optics.

As an undergraduate, Adreenne majored in political science with a minor in management at UMass Boston. Adreenne also attended Lesley College Graduate Program in Management. She has earned the following Microsoft Office Specialist certifications: Microsoft Word Expert, Microsoft Outlook and Microsoft PowerPoint 2010, Microsoft Word 2013.

Mr. Khalid A. Mustafa

Title IT Support, Certification and Advanced Technology Training

Experience/Biography Khalid A. Mustafa is the Thought Partner for Wiseiye, a business entity established in 2007 through the natural growth of his exemplary technology implementation within organizations and educational expertise in offering certification instruction for more than two decades. Also, Khalid is the Information Technology Support\Advance Technology Instructor for the Timothy Smith Network, a regional consortium of community technology centers in the greater Roxbury section of Boston, MA working toward the community’s economic advancement through technology proficiency. Khalid was hired after being contracted to provide these services through Wiseiye.

In the early 1980’s Khalid was the coordinator of the Southeast Computer Programmers, implementing an innovative training program through Honeywell Corporation during an era of dire need for computer programmers in COBOL, FORTRAN & BASIC. Committed to improving the lives with professional skills Khalid continuously provides innovative leadership. In the 1990’s was the Founding Producer of Urban Abode, a BNN-TV program, focused on building a better community through education, home ownership and business development through E.R.A.C.E., Inc. As the Plant Manager of Goodwill Industries, Inc. here in Boston Khalid started to secure his technology certifications by attending courses at the South End Technology Center.

After acquiring multiple professional Information Technology certifications (CompTIA, Microsoft, CISCO, etc.) and nurturing a visionary leadership career within organizations like the Urban League of Eastern MA. Khalid leveraged his expertise and experiences to gain a Bachelor of Education through Western Advanced Central University in 2012.

Staff Information

Full Time Staff	3
Part Time Staff	2
Volunteers	0
Contractors	0
Retention Rate	100%

Staff Demographics - Ethnicity

African American/Black	5
Asian American/Pacific Islander	0
Caucasian	0

Hispanic/Latino	0
Native American/American Indian	0
Other	0 0

Staff Demographics - Gender

Male	3
Female	2
Unspecified	0

Formal Evaluations

CEO Formal Evaluation	Yes
CEO/Executive Formal Evaluation Frequency	Annually
Senior Management Formal Evaluation	Yes
Senior Management Formal Evaluation Frequency	Annually
NonManagement Formal Evaluation	Yes
Non Management Formal Evaluation Frequency	Annually

Plans & Policies

Organization has a Fundraising Plan?	Yes
Organization has a Strategic Plan?	Yes
Years Strategic Plan Considers	5
Date Strategic Plan Adopted	July 2012
Does your organization have a Business Continuity of Operations Plan?	No
Management Succession Plan?	No
Organization Policy and Procedures	Yes
Nondiscrimination Policy	Yes
Whistleblower Policy	Yes
Document Destruction Policy	Yes
Directors and Officers Insurance Policy	Yes
Is your organization licensed by the Government?	No
Registration	Exempt
Permit?	Exempt

Risk Management Provisions

Commercial General Liability and D and O and Umbrella or Excess and Automobile and Professional

Collaborations

Boston Centers for Youth and Families
Boston Neighborhood Network
Boston Public Library
Boston Public Schools
Bunker Hill Community College
Central Boston Elder Services
City of Boston, Dept. of Innovation and Technology
Sonny Walker Computer Center
Dimock Center (The)
Fenway Community Development Center
Freedom House, Inc.
Haley House
Harvard Smithsonian Center for Astrophysics
Hattie B. Cooper Community Center
Inquilinos Boricis en Acción (IBA)
John A. Shelburne Community Center
La Alianza Hispana
Madison Park Development Corporation
Massachusetts Institute of Technology – Kavli Institute
Morgan Memorial Goodwill Industries
North American Indian Center of Boston, Inc.
Northeastern University
Orchard Gardens Community Center
Paige Academy

Project Place
Yawkey Club of Roxbury (Boys and Girls Club)
Roxbury Community College
Roxbury Family YMCA Timothy Smith Teen Center
Roxbury Innovation Center
South End Technology Center at Tent City
St. Katharine Drexel
Technology Goes Home
Tobin/Mission Hill Community Center
United South End Settlements
Urban League of Eastern Massachusetts
Vine Street Community Center
Youth Design

Awards

Awards

Award/Recognition	Organization	Year
Champions of Freedom - Archie Williams Technology Award	Freedom House	2003
Global Unlimited Potential Awards Technology Award	Microsoft Corporation	2016

Comments

CEO Comments

As we forge ahead as an organization I look forward to bringing access to the transformative tools of technology to the Greater Roxbury community. I stand committed to aiding every individual, local stakeholder and community leaders to understand how the newly networked world can foster sustainable social and economic growth. In the days ahead we will bridge diverse interests of the corporate, NGO and governmental sectors to bring constraints we will use the tools of the 21st century to create conditions where every school child and individual has both the opportunity and the capacity to join and drive this ever changing economy.

Board & Governance

Board Chair

Board Chair	Dr. Carroll Blake
Company Affiliation	Boston Public Schools
Term	July 2017 to June 2018
Email	cblake@boston.k12.ma.us

Board Members

Name	Affiliation	Status
Dr. Carroll W. Blake	Boston Public Schools	Voting
Mr. Royal Bolling Jr.	Mandela Community Learning Center	Voting
Ms. Diane Curtin	The Dimock Center	Voting
Ms. Amanda Gorner	The Dimock Center	Voting
Mr Milton Irving	Timothy Smith Network	Voting
Mr. Alex Penkrat	Microsoft Corporation	Voting
Mr. Willie Skinner	BCYF-Vine Street Community Center	Voting
Ms. Patricia A. Toney	Community Volunteer	Voting
Mr. Jonathan Towslee	East Boston Savings Bank	Voting

Board Demographics - Ethnicity

African American/Black	56
Asian American/Pacific Islander	0
Caucasian	44
Hispanic/Latino	0
Native American/American Indian	0
Other	0 0

Board Demographics - Gender

Male	67
Female	33
Unspecified	0

Board Information

Board Term Lengths	3
Board Term Limits	3
Number of Full Board Meetings Annually	6

Board Meeting Attendance %	90%
Written Board Selection Criteria?	Under Development
Written Conflict of Interest Policy?	Yes
Percentage Making Monetary Contributions	
Percentage Making In-Kind Contributions	100%
Constituency Includes Client Representation	Yes

Standing Committees

Finance

Executive

Board Governance

Development / Fund Development / Fund Raising / Grant Writing / Major Gifts

Impact

Goals

Timothy Smith Network is trying to reduce the gap in access of educational and technological skills that exists between residents that live in low-income communities and those who do not.

Strategies

Timothy Smith Network provides operational and technological support to 26 Timothy Centers located in the low-income communities of Roxbury.

Capabilities

Timothy Smith Networks brings the support of its team whose expertise range from programming, networking, marketing and budgeting with great leadership to the Timothy Smith Centers.

Indicators

The Timothy Smith Network has implemented tools to measure and track success:

1. all classes, programs, student's demographics and participation must be recorded in a web-based registration and tracking system housed on the Timothy Smith website.
2. All Timothy Smith Centers are required to submit an annual report documenting their activities and achievements for the year.
3. All Timothy Smith Centers are required to complete a performance indicators report annually that tracks how they measure up and improvement based nationally-developed standards and metrics for community technology centers.
4. Timothy Smith Network conducts community surveys to make sure that it is meeting the needs around technology, social media, life skills for all ages.

Progress

- Timothy Smith Network has provided over 1.5 million hours of technology classes to over 60,000 residents of Boston
- In 2015-2016, approximately 36,000 residents came to the Timothy Smith centers for open access, STEM programs in out-of-school time settings, basic technology classes and job readiness training
- Timothy Smith Network has partnered with Bunker Hill Community College to offer college credit courses at Timothy Smith Centers. Timothy Smith Network runs classes that lead to Microsoft Office Specialist Certification.
- Timothy Smith Network has established state of the art technology labs at over 10 Boston Public Schools located in the geographic area served by Timothy Smith Network
- In partnership with Harvard Smithsonian Center for Astrophysics, Timothy Smith Network conducts the Youth Astro Net program. It is an after-school science-based program for middle school students. The program is designed to increase youth's interest in STEM fields by launching teens on a personal, observation-based exploration to unlock the mysteries of our solar system, galaxy, and universe by engaging them in activities modeled after the tasks performed by professional astronomers.
- In collaboration with Northeastern University's College of Engineering, Timothy Smith Network has designed Lego Robotics, an after-school science, technology, engineering and math with a hands on robotics platform program to help students master content by brainstorming creative solutions to problems and then developing them through a process of selecting, building, testing and evaluating.
- In collaboration with Boston Public Schools, high schools students are able to participate in the Microsoft Credential Pathways. It allows students to learn various Microsoft Applications and to become certified in the application.

Financials

Fiscal Year

Fiscal Year Start	July 01, 2017
Fiscal Year End	June 30, 2018
Projected Revenue	\$2,481,500.00
Projected Expenses	\$2,481,500.00
Endowment?	No
Spending Policy	Income Only
Credit Line?	No
Reserve Fund?	No
Months Reserve Fund Covers	0

Detailed Financials

Revenue and Expenses

Fiscal Year	2016	2015	2014
Total Revenue	\$1,144,882	\$1,021,175	\$1,351,418
Total Expenses	\$1,236,418	\$746,906	\$1,132,432

Revenue Sources

Fiscal Year	2016	2015	2014
Foundation and Corporation Contributions	\$955,148	\$823,537	\$963,202
Government Contributions	\$0	\$0	\$230,641
Federal	--	--	\$230,641
State	--	--	--
Local	--	--	--
Unspecified	--	--	--
Individual Contributions	--	--	\$6,655
Indirect Public Support	--	--	--
Earned Revenue	\$176,340	\$186,334	\$140,838
Investment Income, Net of Losses	\$13,394	\$11,304	\$7,050
Membership Dues	--	--	--
Special Events	--	--	\$3,032
Revenue In-Kind	--	--	--
Other	--	--	--

Expense Allocation

Fiscal Year	2016	2015	2014
Program Expense	\$1,085,296	\$530,865	\$836,404
Administration Expense	\$151,122	\$216,041	\$296,028
Fundraising Expense	--	--	--
Payments to Affiliates	--	--	--
Total Revenue/Total Expenses	0.93	1.37	1.19
Program Expense/Total Expenses	88%	71%	74%
Fundraising Expense/Contributed Revenue	0%	0%	0%

Assets and Liabilities

Fiscal Year	2016	2015	2014
Total Assets	\$2,034,080	\$2,077,363	\$1,805,386
Current Assets	\$2,005,471	\$2,042,603	\$1,759,115
Long-Term Liabilities	\$0	\$0	\$0
Current Liabilities	\$79,883	\$31,630	\$33,922
Total Net Assets	\$1,954,197	\$2,045,733	\$1,771,464

Short Term Solvency

Fiscal Year	2016	2015	2014
Current Ratio: Current Assets/Current Liabilities	25.11	64.58	51.86

Long Term Solvency

Fiscal Year	2016	2015	2014
Long-Term Liabilities/Total Assets	0%	0%	0%

Top Funding Sources

Fiscal Year	2016	2015	2014
Top Funding Source & Dollar Amount	--	--	--
Second Highest Funding Source & Dollar Amount	--	--	--
Third Highest Funding Source & Dollar Amount	--	--	--

Capital Campaign

Currently in a Capital Campaign?	No
Capital Campaign Anticipated in Next 5 Years?	No

Comments

Foundation Staff Comments

Financial summary data in the charts and graphs above is per the organization's audited financials. Contributions from foundations and corporations are included under individuals when the breakout was not available.